

Microsoft Teams Phone:

Microsoft Teams Phone when possible is recommended instead of the traditional physical phone.

Teams Service FAQ: <https://wikis.utexas.edu/display/itsnt/Microsoft+Teams+Phone+Service>

Teams Phone Request Form: [Teams Phone Request Form](#)

Pre-requisites to add MS Teams Phone service:

- Basic or Business Voice subscription (existing or new subscription).
- A unique UT EID to UT Telephone number mapping is required.
- Telephone numbers may not be shared between users or groups.
- A working MS Teams client on desired device (along with microphone and speakers).
- A Microsoft Office A5 license (something we'll check for you – most faculty and staff have an A5 license assigned, however, a few roles may require our reaching out to obtain a license)