# **JSG Printing - Mac**

This is not available to students; we have already loaded the software on UT owned computers. Students should use one of the other print submission options such as Web Printing, Mobile Printing & Email Printing

These instructions are for installing the Equitrac print client on a Mac and connecting to the printing services at JSG.

## Overview

- Download the driver installation files.
- Install the Equitrac Express software
- <u>Set up the Follow You Printing queue</u>
- 1. Download the driver installation files.
- 2. Install the Equitrac Express software
  - 1. Double-click on the "Equitrac\_Express\_MacOSX\_5\_6\_25\_5092" zip file to extract the "Equitrac Express Mac OS 10" folder.



2. Double click on the "Equitrac Express Mac OS 10" folder to open it.

- 3. Once the folder is open, double click on the
  - "Equitrac\_Express\_MacOSX\_5\_6\_25\_5092.pkg" file to begin installation.

Comparison of the second			
		Q Search	
Favorites	Name ^	Date Modified	Size
😭 cj9943	🗟 EQPrinterUtilityX	Aug 6, 2015, 4:12 PM	978 KB
Desktop	Equitrac_ExpressX_5_5_24_6849.pkg	Aug 6, 2015, 4:12 PM	5.8 MB
	Equitrac_Mac_client_ReadMe.txt	Aug 6, 2015, 4:12 PM	1 KB
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1 of 5 selected, 207.85 GB available			

1. If you see a security warning like the one below, click OK.



- 2. Right-click on the "Equitrac\_Express\_MacOSX\_5\_6\_25\_5092.pkg" file and choose **Open**.
- 3. Click **Open** on the next prompt.

4. The Equitrac Express Installer will pop up. Click "Continue" to determine if the software can be installed onto your Mac.

0 0	😺 Install Equitrac Express		
	Welcome to the Equitrac Express Installer		
Introduction	You will be guided through the steps necessary to install this software.		
Destination Select			
Installation Type			
Installation			
Summary			
	Go Back Continue		

5. Click "Install for all users of this computer" and then "Continue"

	😺 Install Equitrac Express		
	Select a Destination		
<ul> <li>Introduction</li> <li>Destination Select</li> <li>Installation Type</li> <li>Installation</li> <li>Summary</li> </ul>	How do you want to install this software?		
	Install for all users of this computer		
	Install for me only Install on a specific disk		
	Installing this software requires 4.3 MB of space. You have chosen to install this software for all users of this computer.		
	Go Back Continue		

#### 6. Click "Install"



7. When prompted, enter an administrator username/password and click "Install Software" to continue.

Installer is trying to install new software. Type your password to allow this.		
Username:	Chelsea	
Password:		
	Cancel Install Software	

8. The installer should complete successfully.



9. If asked if you want to keep the installer or move it to the Trash, click Keep.

#### 3. Set up the Follow You Printing queue

1. In the "Equitrac Express Mac OS 10" folder, double-click "EQPrinterUtilityX". Nothing will appear on the screen.

• • •	Equitrac Express Mac OS 10			
		C Search		
Favorites	Name	∧ Date Modified S	ize	
😭 cj9943	EQPrinterUtilityX	Aug 6, 2015, 4:12 PM 978	КВ	
Desktop	Equitrac_ExpressX_5_5_24_6849.pkg	Aug 6, 2015, 4:12 PM 5.8	ИB	
	Equitrac_Mac_client_ReadMe.txt	Aug 6, 2015, 4:12 PM 1	KB	
Documents	Tools	Aug 6, 2015, 4:12 PM		
Downloads	Uninstall	Aug 6, 2015, 4:12 PM		
Dropbox				
A Google Drive				
Box Sync				
Devices				
Remote Disc				
Shared				
1 of 5 selected, 207.85 GB available				

- 2. In the upper left corner, make sure EQPrinterUtilityX appears and then go to File > New Printer
  - 1. Enter **10.157.6.11** in the DRE Address field and click "Get Printers"
  - 2. From the drop-down, choose Follow You Printing

### 3. Click OK

		New Printer		
DRE Address:	10.157.6.11			Get Printers
Printer:	Follow You Printing	0		
PPD:	Generic			Select
			Cancel	ОК