Installing Printers on Windows 10 machines. This includes Cloud printing and Standard conventional printing.

Start>Devices and Printers>Add a Printer
AT THE BOTTOM SELECT The Printer that I want isn't listed
Find a printer in the directory, based on location or feature

Find a printer by other options

- My printer is a little older. Help me find it.
- Find a printer in the directory, based on location or feature
- Select a shared printer by name

Example: \computername\printername or http://computername/printers/printername/.printer

- Add a printer using a TCP/IP address or hostname
- Add a Bluetooth, wireless or network discoverable printer
- Add a local printer or network printer with manual settings

Next  Cancel
For the Cloud Printing - Under the name type Follow and connect (double click)

After you print a pop up will tell you the cost
Note:
After you print a pop up will tell you the cost
You can also visit the below site to see what you have in the que

https://arch-equitrac.austin.utexas.edu/EQWebClient/UserDashboard

<table>
<thead>
<tr>
<th>Document name</th>
<th>Owner</th>
<th>Submitted</th>
<th>Expires in</th>
<th>Cost</th>
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<tbody>
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<td>4/20/2017 12:10:29 PM</td>
<td>23.56</td>
<td>0.10 USD</td>
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For Conventional Printing (not the cloud) type the below:

geo-j (for jgb printers) and geo-e (for eps printers)

The first numbers represent the room numbers the "c" or "b" is the color or black/white printer.

Note: Community Printers (Ricoh) will only available through the cloud print system.