**Educational Coach for GeoFORCE**

**Hiring Department: Jackson School of Geosciences – GeoFORCE Texas**

**Program: GeoFORCE Texas**

**Compensation:** $25/hr + Food, Lodging, and Travel on Field Experiences

**Position Duration:** Temporary

**Location** Austin - J. J. Pickle Research Campus (North Austin)

**Number of Vacancies:** 9

**General Notes:** Substantial travel is associated with the position. Those selected will be required to attend a mandatory virtual training. Overtime is expected.

**GeoFORCE Mission**

GeoFORCE is a youth education outreach program that targets underserved and low-income communities in Austin, Houston, and Southwest Texas. The Jackson School of Geosciences at the University of Texas created GeoFORCE to identify and develop the next generation of STEM leadership for discovery, research, and management of energy, minerals, water, the environment, and natural hazards for the benefit of society.

**Purpose**

Educational Coaches (ECs) are activity and inclusive pedagogy experts for the GeoFORCE/STEMFORCE field academies. They ensure students are learning and work as a team with a lead summer coordinator and lead instructor. ECs facilitate activities pertaining to the educational content originally delivered by the lead instructor.

**Essential Functions**

* Develop and lead classroom activities (e.g. games, skits, writing or drawing exercises) that review and reinforce material presented during the field portion of each day. 45%
* Facilitate student learning by circulating amongst student groups in the field and during lecture, observing students and asking the lead instructor to clarify points of confusion. 15%
* Help organize and carry out in-field and in-classroom small group activities and assist the instructor as needed. 10%
* Guide and mentor counselors with assisting with reviews and activities and in grading assessments. 10%
* Administer and grade formative assessments, including quizzes, projects, or summative assessments. 10%
* Familiarize oneself with the academy material by reading the guidebook before the trip begins. 5%
* Other related functions as assigned. 5%

**Required Qualifications**

* Bachelor's degree or higher in education, STEM education, or a STEM field.

**Preferred Qualifications**

* Classroom teaching experience.
* Academic enrichment experience with secondary school populations from economically disadvantaged and academically under-served populations.
* Spanish fluency desired.

**Working Conditions**

* May work in all weather conditions.
* Will work outside.
* May work in extreme temperatures.
* May work around standard office conditions.
* Climbing of stairs and hiking.
* Will involve airplane, bus, and/or automobile travel.

**Notes**

Candidates for the GeoFORCE/STEMFORCE instructor position are subject to all UT all policies as set forth by the University of Texas Youth Protection Program, UT Human Resources, and GeoFORCE Texas:

* [Youth Protection Program Guidebook](https://youthprotectionprogram.utexas.edu/directors/guidebook/)
	+ Zero-tolerance no alcohol policy throughout the field experience
	+ Child-safety training
* [UT Camp Worker Guide](https://hr.utexas.edu/sites/hr.utexas.edu/files/camp_workers_guide.pdf)
	+ A criminal history background check will be required for finalist(s) under consideration for this position.
	+ If hired, you will be required to complete the federal Employment Eligibility Verification form, I-9. You will be required to present acceptable, original documentsto prove your identity and authorization to work in the United States. Information from the documents will be submitted to the federal E-Verify system for verification. Documents must be presented no later than the third day of employment. Failure to do so will result in dismissal.

The University of Texas at Austin, as an equal opportunity/affirmative action employer, complies with all applicable federal and state laws regarding nondiscrimination.